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AGENDA
July 9, 2019
Council Conference Meeting
7:00 p.m.

APPOINTMENTS

Resolution to appoint Anthony Tiller as Fire Chief

PRESENTATIONS

BIDS

RESOLUTIONS

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw a warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fees
2. Resolution authorizing the Chief Financial Officer to refund Recreation Department fees
3. Resolution authorizing the Chief Financial Officer to draw warrant for unused parking permit fee
4. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for June 2019
5. Resolution authorizing the Chief Financial Officer to refund overpayment of Dog License fee
6. Resolution authorizing the Tax Collector to refund sewer fee
7. Resolution authorizing a one-time supplemental payment for Acting Fire Chief
8. Resolution to amend an award of contract for Splash Pad Surface at Memorial Pool
9. Resolution to approve insertion of special item of revenue in the municipal budget (body worn cameras)
10. Resolution to approve insertion of special item of revenue in the municipal budget (click it or ticket)

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

1. Resolution to approve Sidewalk Café license
2. Resolution to approve Children's Amusement Devices
3. Resolution to approve annual renewal of Alcoholic Beverage Liquor License
4. Resolution authorizing the Mayor to execute an agreement with the County of Union to modify the Cooperative Agreement

Public Works Committee

1. Resolution to submit grant application to NJDOT for the Improvement of North Chestnut Street
2. Resolution to submit grant application to NJDOT for the Improvement of Scotch Plains Avenue
3. Resolution awarding contract for renovations and upgrades to the kiosk building located at the South Avenue Train Station

ORDINANCES**GENERAL ORDINANCE NO. 2140**

AN ORDINANCE AMENDING CHAPTER 13 OF THE CODE OF THE TOWN OF WESTFIELD

GENERAL BUSINESS

Event Requests:

Paint the Pond

Date change-Cultural Diversity

COMMITTEE REPORTS**OPEN DISCUSSION BY CITIZENS (as needed)****EXECUTIVE SESSION**

Labor Negotiations

REMINDER

Next Conference Meeting – August 13, 2019

Next Council Meeting – August 13, 2019

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$575.00 to the order of Treasurer, State of New Jersey, P.O. Box 660, Trenton, NJ 08646-0660 for Marriage/Civil Union License Fees issued by the Registrar of Vital Statistics for the quarter of April - June 2019.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

WHEREAS, in accordance with the provisions of the Town Charter, the Town Administrator has proposed the appointment of Anthony Tiller as Fire Chief, subject to the approval of Mayor and Council, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council hereby approve the appointment of Anthony Tiller to the position of Chief of the Westfield Fire Department, effective July 1, 2019, and

BE IT FURTHER RESOLVED that Anthony Tiller shall be paid a salary at an annual rate of \$149,500 per year commencing July 1, 2019.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individuals:

<u>Name</u>	<u>Account</u>	<u>Program</u>	<u>Fee</u>
Lois Schembs 321 Lamberts Mill Road Westfield, NJ 07090	Pool 195	Membership Refund/Sr Membership Surgery	\$90.00
Jill Martin 412 Everson Place Westfield, NJ 07090	Pool 195	Membership Refund/Membership Changed Membership	\$10.00

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

RESOLVED, that the Chief Financial Officer be and hereby is, authorized to draw warrant for unused parking permit fee as follows:

Mark C. Rosenberg 320 Benson Place Westfield, NJ 07090	South Side RR Stn/Lot 3	#19030262	\$348.00
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William Q. Velasco 761 Scotch Plains Ave Westfield, NJ 07090	South Side RR Stn/Lot 3	#19030070	\$348.00
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TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$61.80 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of June 2019.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

RESOLVED that the Chief Financial Officer be and is hereby authorized to issue a warrant for \$8.00 for the overpayment of the 2019 Animal License application fee to:

Neldina Sandeep
901 Columbus Avenue
Westfield, NJ 07090

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

WHEREAS, there exist on the records in the Tax Collector's office sewer fees for this property that has been assessed for land only since 2018;

THEREFORE, RESOLVED that the Tax Collector be and he hereby is authorized to cancel the sewer fee billing below for the years 2018-2019 and refund the amounts paid in those years:

Account Number

Name	Property Address	Year	Amount
6800-0	19 Stoneleigh Park	2018	\$174.79
Clemente Enterprises, LLC			
PO Box 141			
Wyckoff, NJ 07481			

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

WHEREAS, Anthony Tiller served as the Acting Chief of the Fire Department for the Town of Westfield between March 15 and June 30, 2019; and

WHEREAS, the Westfield Town Council has determined to make an appropriate one-time supplemental payment to Anthony Tiller for his Acting Chief duties,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Westfield that Anthony Tiller shall be paid a one-time supplemental payment equaling \$3,500 for additional duties performed when he served as the Acting Chief of the Fire Department.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO. XXX-2019

FINANCE POLICY COMMITTEE

JULY 9, 2019

WHEREAS, on April 23, 2019, the Town Council of the Town of Westfield awarded a contract for the purchase, furnishing and installation of a Splash Pad Surface at Memorial Pool through the US Communities Government Purchasing Alliance to MRC, P.O. Box 106, Spring Lake, NJ 07762, under Resolution 104-2019, Purchase Order #19-01521, in the amount of \$78,726.00, and

WHEREAS, an amendment to the contract is necessary to adjust for site conditions encountered during the installation of the Splash Pad Surface, increasing the contract award by \$8,725.00, and

WHEREAS, it has been determined that the US Communities Government Purchasing Alliance contract is with Gametime, PO Box 680121, Fort Payne, AL 35968 rather than MRC, P.O. Box 106, Spring Lake, NJ 07762, and that our contract award and Purchase Order should be amended to reflect this change in vendor.

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Westfield that the original contract amount for the purchase, furnishing and installation of a Splash Pad Surface at Westfield Memorial Pool is hereby amended to \$87,451.00, a difference of \$8,725.00, and

BE IT FURTHER RESOLVED that the vendor for the amended contract and is hereby changed from MRC to Gametime, under Purchase Order #19-01686, and

BE IT FURTHER RESOLVED that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

WHEREAS, N.J.S.A.40A:4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by the law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2019 in the sum of \$27,385.88, which is now available from the Union County Prosecutor's Office, Body Worn Camera grant; and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

General Appropriations	
Body Worn Cameras	\$27,385.88

BE IT FURTHER RESOLVED that one copy of this resolution be forwarded electronically to the Division of Local Government Services by the Chief Financial Officer.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 9, 2019

WHEREAS, N.J.S.A.40A:4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by the law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2019 in the sum of \$5,500.00, which is now available from the Division of Highway Traffic Safety Click It or Ticket grant; and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

General Appropriations	
Click It or Ticket	\$5,500.00

BE IT FURTHER RESOLVED that one copy of this resolution be forwarded electronically to the Division of Local Government Services by the Chief Financial Officer.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

CODE REVIEW & TOWN PROPERTY COMMITTEE

JULY 9, 2019

WHEREAS, pursuant to Chapter 24 Article VII Section 24-47 of the Town Code the Town Council has authorized the licensing of Sidewalk Cafés, and

WHEREAS, the establishments listed have made application as required by Sec. 24-48 of the Town Code, and

WHEREAS, the establishments listed have met all the terms and conditions as required,

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Westfield hereby grants licenses to the establishments listed to operate sidewalk cafés and the Town Clerk be, and is hereby authorized to issue said licenses.

Ono Bowls

107 Quimby Street

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

CODE REVIEW & TOWN PROPERTY COMMITTEE

JULY 9, 2019

RESOLVED that the following application for children's amusement devices be approved:

Eddie Aston
PO Box 843
Maplewood, NJ 07040

WNC Street Fair
July 20, 2019
127 Cacciola Place
Westfield, NJ 07090

Eddie Aston
PO Box 843
Maplewood, NJ 07040

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY
RESOLUTION NO.

CODE REVIEW & TOWN PROPERTY COMMITTEE

JULY 9, 2019

BE IT RESOLVED that application for the following liquor license renewals for the 2018-2019 licensing term be and hereby are granted, subject to full compliance with Alcoholic Beverage Law R.S. 33:1.1 et. seq.:

PLENARY RETAIL CONSUMPTION LICENSE

Westfield Hospitality, LLC
t/a Westfield Fish and Brew
2020-33-001-007

76-86 Elm Street

PLENARY RETAIL DISTRIBUTION LICENSE

Saamro, LLC
t/a Westfield Wine & Liquor
2020-44-017-011

270 North Avenue E.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

CODE REVIEW & TOWN PROPERTY COMMITTEE

JULY 9, 2019

**A RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE
MUNICIPALITY OF WESTFIELD TO EXECUTE AN AGREEMENT WITH THE
COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT DATED
JUNE 2014, AS AMENDED JUNE 19, 2018**

WHEREAS, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnership program; and

WHEREAS, substantial Federal funds provided through subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

WHEREAS, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from this program; and

WHEREAS, it is in the best interest of the Municipality of Westfield and the County of Union in cooperation with each other to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1 et seq;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Municipality of Westfield that the agreement entitled **“COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES,”** dated June 2014, as amended June 19, 2018 for the Purpose of Inserting a Description of Activities for Fiscal Year 2019-2020 of the Union County Community Development Block Grant program, the HOME Investment Partnership program, and the Emergency Shelter Grant program (ESG), a copy of which is attached hereto; be executed by the Mayor and Municipal Clerk in accordance with the provisions of law;

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

PUBLIC WORKS COMMITTEE

JULY 9, 2019

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Improvement of North Chestnut Street (East Broad Street to Mountain Avenue) project.

WHEREAS, the New Jersey Transportation Trust Fund Municipal Aid Program provides funds for the improvement of municipal roads, and

WHEREAS, the Town of Westfield desires the Commissioner of Transportation to consider the application for aid under the Trust Fund for Fiscal Year 2020 for the Improvement of North Chestnut Street, between East Broad Street and Mountain Avenue, consisting of road reconstruction and the installation of ADA compliant handicapped ramps.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Westfield, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-Improvement of North Chestnut-00460 to the New Jersey Department of Transportation on behalf of the Town of Westfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Westfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

PUBLIC WORKS COMMITTEE

JULY 9, 2019

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Improvement of Scotch Plains Avenue (South Avenue to Dorian Road) project.

WHEREAS, the New Jersey Transportation Trust Fund Municipal Aid Program provides funds for the improvement of municipal roads, and

WHEREAS, the Town of Westfield desires the Commissioner of Transportation to consider the application for aid under the Trust Fund for Fiscal Year 2020 for the Improvement of Scotch Plains Avenue, between South Avenue and Dorian Road, consisting of road reconstruction and the installation of ADA compliant handicapped ramps.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Westfield, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-Improvement of Scotch Plains Avenue-00461 to the New Jersey Department of Transportation on behalf of the Town of Westfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Westfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

PUBLIC WORKS COMMITTEE

JULY 9, 2019

WHEREAS, the Town has identified a need to make renovations and upgrades to the Kiosk building located at the South Avenue Train Station,

WHEREAS, proposals were received on June 14, 2019 from two companies to provide the services necessary to address the aforementioned scope of services, and

WHEREAS, the Town Engineer has reviewed the Proposals and recommends that a contract for the aforementioned services as outlined in the Proposal dated June 14, 2019, be awarded to K&D Contractors, LLC, 351 Monroe Avenue, Kenilworth, NJ 07033, and

WHEREAS, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to C-07-19-221-6D1, under Purchase Order #19-02643.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Westfield that the aforementioned contract for the renovations and upgrades to the Kiosk building located at the South Avenue Train Station be awarded to K&D Contractors, LLC, 351 Monroe Avenue, Kenilworth, NJ 07033, in a lump sum amount of \$92,250.00.



**TOWN OF WESTFIELD
TOWN COUNCIL
REGULAR MEETING**

**Tuesday, July 9, 2019
8:00 PM**

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Presentations
5. Appointments
Resolution to appoint Anthony Tiller as Fire Chief (*Oath of Office administered by Mayor Brindle*)
6. Advertised Hearings

GENERAL ORDINANCE NO. 2138

AN ORDINANCE TO AMEND CHAPTER 13 (MOTOR VEHICLES AND TRAFFIC) OF THE REVISED GENERAL ORDINANCES OF THE TOWN OF WESTFIELD AS IT RELATES TO CERTAIN PENALTIES AND FINES

GENERAL ORDINANCE NO. 2139

AN ORDINANCE AMENDING AND SUPPLEMENTING "THE CODE OF THE TOWN OF WESTFIELD, NEW JERSEY," REGARDING STREET PAVING

7. Approval of Minutes from Town Council Conference Session held June 18, 2019
Approval of Minutes from Town Council Regular Meeting held June 18, 2019
Approval of Minutes from Town Council Executive Session held June 18, 2019
8. Petitions and Communications
9. Open discussion by citizens

10. Bills and Claims in the amount of \$993,646.68

11. Reports of Standing Committees

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw a warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fees
2. Resolution authorizing the Chief Financial Officer to refund Recreation Department fees
3. Resolution authorizing the Chief Financial Officer to draw warrant for unused parking permit fee
4. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for June 2019
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9. Resolution to approve insertion of special item of revenue in the municipal budget (body worn cameras)
10. Resolution to approve insertion of special item of revenue in the municipal budget (click it or ticket)

Public Safety, Transportation and Parking Committee

1. GENERAL ORDINANCE NO. 2140
AN ORDINANCE AMENDING CHAPTER 13 OF THE CODE OF THE TOWN OF WESTFIELD

Code Review & Town Property Committee

1. Resolution to approve Sidewalk Café license
2. Resolution to approve Children's Amusement Devices
3. Resolution to approve annual renewal of Alcoholic Beverage Liquor License
4. Resolution authorizing the Mayor to execute an agreement with the County of Union to modify the Cooperative Agreement

Public Works Committee

1. Resolution to submit grant application to NJDOT for the Improvement of North Chestnut Street
2. Resolution to submit grant application to NJDOT for the Improvement of Scotch Plains Avenue
3. Resolution awarding contract for renovations and upgrades to the Kiosk building located at the South Avenue Train Station

12. Reports of Department Heads

Adjournment